

## Who else will you share my information with?

There may be times when Professionals from other services may be invited to the TAS meeting when it is felt that they could contribute to the support package for your child and your family. For example this could be from Education Welfare Service, Special Educational Needs and Inclusion services, Wakefield District Housing as they have particular expertise that would help you and your child.

All of the services working as part of the TAS have robust data security and safety measures in place to comply with the Data Protection Act 1998.

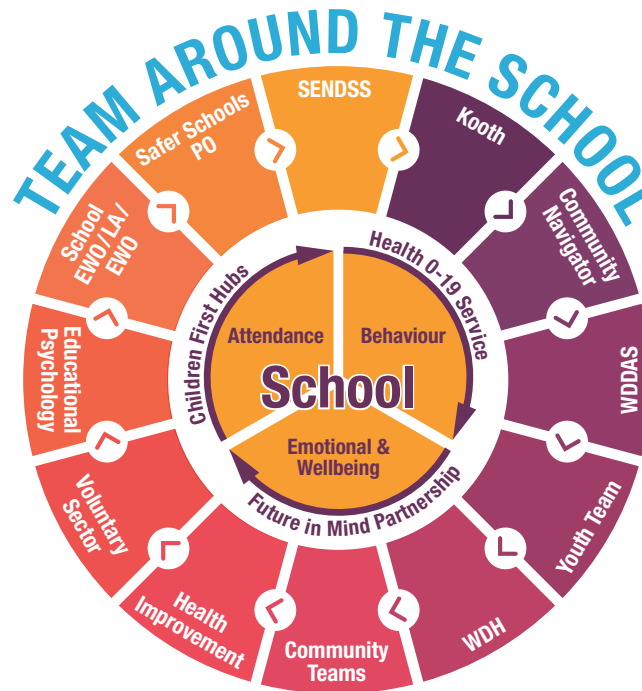
The lead professional will provide you with details of their Privacy Notice.

### Notice.

The Wakefield Families Together privacy notice is available at: [www.wakefieldfamilies-together.co.uk/privacy-policy](http://www.wakefieldfamilies-together.co.uk/privacy-policy).

The Supporting Families privacy notice can be found at: [www.wakefield.gov.uk/Documents/schools-children/troubled-families-privacy-notice.pdf](http://www.wakefield.gov.uk/Documents/schools-children/troubled-families-privacy-notice.pdf)

Please note this is used when supported by the Children First Team.



## TEAM AROUND THE SCHOOL

The 'Team Around the School' (TAS) is a support offer to families that brings together a team of professionals to help children and young people to access additional support when they are showing early signs that they find it difficult to cope.

Also, we can support if you have concerns about their behaviour, school attendance or emotional health and wellbeing.

Schools in Wakefield work in partnership with the TAS made up of: the Children First Team (CF); Future in Mind Partnership which includes Child and Adolescent Mental Health Services (CAMHS); Primary Intervention Practitioners; and the 0-19 Health Service which includes School Nursing.

## Wakefield Safeguarding Children Partnership

Find out more information:  
[www.wakefieldscp.org.uk](http://www.wakefieldscp.org.uk)



wakefieldcouncil

## Are you starting to have concerns about your child?

Physical health or emotional well-being

Peer groups, drug and alcohol misuse

Medical needs, routines, will not attend

Relationship breakdowns, housing, money worries

Behaviour, boundaries and parenting

## How does the Team Around the School work?

**Requesting Support:** The referral to the TAS is made when either you as parent/carer or a member of school staff is worried about your child and feels that a wider support package would provide the help and support needed when times are difficult. A member of the school team will always speak to you as a parent to seek your agreement when they discuss the support that could be provided by the TAS.

With your agreement the school will complete a Request for Service Form which provides details of the family and the worries you have discussed. At the meeting advice is often given to schools to help them support your child with their needs without the need for other services to be involved.

**What happens next?** The TAS meeting is a discussion between professionals so that a decision can be made on which service is best placed to work with you and your child and what is the best package of support that can be offered to you. Whilst parents/carers are not invited to this meeting the school will tell you what was agreed and who will be in contact with you to start an assessment to agree the support package and which services will be involved.

At any stage if you feel that you no longer need this support a conversation will take place to understand your decision before services withdraw.

**Support plan:** This is a coordinated approach to supporting you to get the help you need. The proposed plan will always be agreed with you so that you understand what is being offered, by whom and the timescale for this. If you feel it would be helpful it might include attending a workshop, group activity or 1:1 intervention with a qualified practitioner or it might be identified that a voluntary service in your local community may be able to help.



## Information sharing and recording process when you agree a TAS meeting

**Sharing information:** The Request for Information form is completed by the school with your agreement. This will be shared with the relevant Children First Link Worker, CAMHS practitioner and School Nurse who will check their organisation's records for any additional relevant information to inform the discussion at the TAS meeting. At times you may receive a phone call from some partners to discuss the information they want to share about your family that is relevant to a support package being offered.

The lead service will always discuss with you how your information is being stored and used. All personal information is secure and only necessary information will be recorded to enable the right support to be provided

CAMHS will record your referral before the meeting. Other services involved will only record personal information on their recording systems once it has been agreed that they will work with your family. The Children First Team will only record information about your child and your family if they are involved your case.

